



## READY TO SHARE WHAT YOU KNOW WITH PTS, PTAS AND STUDENTS IN ALABAMA?

APTA Alabama is seeking proposal submissions for the 2024 APTA Alabama Annual Conference to be held August 23-25, 2024.

We are planning **virtual** sessions on Friday, August 23, from 1-5 pm. Then, we are planning **live, in-person** sessions on Saturday, August 24, from 8 am – 5:30 pm and Sunday, August 25, from 8 am – 12:15 pm.

The conference will take place at Faulkner University in Montgomery, AL.

Proposals for 2, 4-hour and 6-hour sessions are now being accepted.

**Proposal Submission Deadline – April 1, 2024 to [info@ptalabama.org](mailto:info@ptalabama.org)**

We are looking for content in the following areas, but will consider other topic areas as well:

Lab sessions are encouraged.

- Orthopaedic/Sports Physical Therapy
- Acute Care Physical Therapy
- Neurologic Physical Therapy
- Geriatric Physical Therapy
- Pediatric Physical Therapy
- Leadership/Management
- PTA Focused

### **Proposal Submission Information:**

1. Proposal submissions for educational sessions must contain the following:
  - A. Format of Course
    - Virtual
    - In Person
    - Either
    - Duration (4 or 6 hours)
  - B. Title
  - C. Course Description
  - D. Course Objectives
  - E. Speaker Information
    - Name
    - Credentials
    - Institution
    - City/State
    - E-Mail
  - F. Brief Biography for Each Speaker
  - G. Target Audience (PTs, PTAs, Student PTs, Student PTAs, Other Disciplines)
  - H. **MAXIMUM** Number of Participants for lab-based sessions. (Number of participants for lecture sessions will be dependent on room size, if in person.)
2. Important things to consider when submitting your proposal:
  - A. Virtual sessions will be recorded and put on the APTA Alabama virtual learning platform.
  - B. If you plan to submit a session that includes a lab, please provide the following information:
    - Please list any materials/equipment that the participant will need.
    - Please list any materials/equipment or demonstration space that you need to be available onsite.
  - C. Speaker information will appear exactly as submitted in all publications, both in print and online. Please ensure the accuracy of this information before finalizing your submission.
  - D. The APTA Alabama Education Committee will review all proposals. Selection of proposals will be based on the foundation in evidence, clarity of proposal, probable interest to participants, fiscal feasibility, and space/time constraints.
  - E. Proposals should reflect cultural and/or ethical components related to clinical practice and research as related to session content.
  - F. Proposals and presentations should be devoid of any promotional content.
  - G. Honorarium is offered at \$100 per speaking hour for one person or shared amongst multiple speakers.
  - H. If your session is presented in person, one night's accommodation at the conference hotel may be offered to speakers traveling great than 100 miles each way, along with mileage reimbursement at the IRS approved rate.
    - If there is more than one speaker, they will be expected to share the hotel room and carpool.
    - Only one hotel room/mileage reimbursement will be approved for each session that qualify for hotel/mileage reimbursement.